

## **“AUTHORS AND ILLUSTRATORS DAY” AGREEMENT**

This agreement is entered into by Assistance League® of Glendale, hereafter known as ALG, located at 415 East Harvard Street, Glendale, California 91205-1019, and John Muir Elementary School of the Glendale Unified School District, located at 912 South Chevy Chase Drive, Glendale, California, 91205.

### **PHILANTHROPIC PROGRAM:**

ALG, a chapter of National Assistance League®, is sponsoring the philanthropic program known as “Authors and Illustrators Day”. The purpose of the program is to stimulate interest in reading and books for students in grades K-6, including special education students.

### **OBLIGATIONS OF ALG:**

ALG shall provide presentations by authors and/or illustrators to students in grades K-6 on Thursday, November 19, 2009. Presentations are grade specific, depending on the books being presented, and can take place in individual classrooms and/or larger rooms, if appropriate.

ALG members will read to students from the selected authors’ and/or illustrators’ published works during school hours on days prior to the day of the presentations.

ALG shall provide the authors’ and/or illustrators’ books for sale to the students after school on the day of the presentations.

ALG shall make a donation to the school’s library of copies of the presenters’ books. ALG shall donate \$1,500.00 (one thousand five hundred dollars) for the purchase of literary books for the school library or for literary books for use in individual classrooms at the school.

ALG shall maintain adequate liability insurance coverage for its members and the authors and/or illustrators hired to present while on the premises of the school.

### **OBLIGATIONS OF JOHN MUIR ELEMENTARY SCHOOL:**

The school shall provide classroom, cafeteria/auditorium, or similar appropriate space for the presentations and book sale and signing on November 19, 2009. The school shall also provide appropriate facilities for ALG members to read to the students on the agreed upon days. The school shall not be financially responsible for this program other than maintenance and the set-up of the facilities.

**PHILANTHROPIC PROGRAM OPERATION:**

ALG shall be responsible for the selection of and financial reimbursement of the authors and/or illustrators and their books, for making appointments, and for arranging necessary space at the school site.

ALG Philanthropic Programs Chairman shall be responsible for this program and the “Authors and Illustrators Day” Chairman, with her committee, shall organize and maintain the program.

**PUBLIC RELATIONS:**

ALG shall have sole identification with “Authors and Illustrators Day” and have complete control of all publicity releases and all other written material.

**EVALUATION:**

In consultation with the school, ALG shall evaluate this program annually as to the effectiveness of the overall operation. ALG also reserves the right to introduce this project to other school districts.

**RENEWAL AND TERMINATION:**

It is the intention of ALG to continue this project for an indefinite period of time, eventually serving all elementary schools in the Glendale Unified School District. However, when either party feels that it can no longer abide by the terms of this agreement, the agreement may be terminated with a thirty (30) day written notice to the other party. In the case of termination, neither party shall have any further obligation thereafter.

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Date

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President, Assistance League® of Glendale

\_\_\_\_\_  
Date

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Recording Secretary, Assistance League® of Glendale

\_\_\_\_\_  
Date

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Principal, John Muir Elementary School